



JOB VACANCY

PURCHASING STAFF

PT Perusahaan Industri Ceres one of PETRA FOOD division a large and leading chocolate & Confectionery manufactures located in Bandung West Java - Indonesia

Our brands are Silver Queen , Delfi , Van Houten and Biscuit Selamat

PT Perusahaan Industri Ceres committed to fulfill the promise as delivered through our brands to customer

Safe and Halal product for consumption

Consistent product quality

Continuous improvement and compliance to the applicable legal requirement through implementation of intregated management system (ISO 9001, HACCP, OHSAS 18001 , Global Standart for Food Safety (BRC) & ISO 22000

REQUIREMENTS :

1. Female
2. Bachelor Degree in Faculty of Economics Management / Administration Bisnis Faculty of English / International Relations
3. Minimum 2 Years prior experience in Puchasing staff or Fresh Graduate will be considered

PT, PERUSAHAAN INDUSTRI CERES

FACTORY : Jl. Raya Dayeuhkolot 92, Bandung 40256, INDONESIA, Tel. (62) 22 - 5207421 (Hunting),

Fax. : (62) 22 - 5207291 - 5205122



4. Ability to effectively communicate as personnel and team
5. Ability to work together , creative , loyalty and responsible
6. Willing to work in Bandung
7. Able to communicate in English (Speaking and written)
8. Health and Fit

JOB DESCRIPTION

1. Arrange for meeting with supplier and contactor
2. Create Purchase Order
3. Invite Contractor
4. Filling / Send Purchase Order to Supplier

Company Snapshot

Industry : Food Industry
Telephone : 022 5207421
Company Size : 4.400 Employees
Spoken language : English and Indonesia

Address and Phone

92 - 94 Jalan Raya Dayeuhkolot, Bandung 40256
West Java , Indonesia
022 - 5207421 Ext 1212

Email address

triani.mandagi@delfi-chocolate.com

CODE SUBJECT: PURCHASING STAFF